



FINTRAC Information Record Form

We are subject to the Proceeds of Crime (Money Laundering) and Terrorist Financing Act and its associated Regulations of FINTRAC. As such, we are required to confirm the existence of, and ascertain the name and address of, every corporation or other entity (e.g., partnership) on whose behalf we conduct a transaction, as well as the names of its directors.

Please complete the form and submit to trust@telpay.ca. If you have any questions, email trust@telpay.ca with your Telpay ACCESS number in the subject line.

COMPANY

Business Legal Name

Business Address, City, Province, Postal Code

Nature of Business

Telpay for Business – Access Number

Type of Business:

Corporation

Partnership

Not-for-profit/registered charity

Sole Proprietorship

Other: _____

AUTHORIZED USERS

List all Users authorized to submit Telpay for Business transactions on behalf of the Company.

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

OWNERSHIP

List Owners controlling 25% or more of the Company. (If none, list most Senior Officer).

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code

Full Name

Date of Birth (YYYY/MM/DD)

Home Address, City, Province, Postal Code



DIRECTORS

List current Directors

Full Name	Date of Birth (YYYY/MM/DD)	Home Address, City, Province, Postal Code
Full Name	Date of Birth (YYYY/MM/DD)	Home Address, City, Province, Postal Code
Full Name	Date of Birth (YYYY/MM/DD)	Home Address, City, Province, Postal Code
Full Name	Date of Birth (YYYY/MM/DD)	Home Address, City, Province, Postal Code
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FINTRAC DECLARATIONS

1) Are individuals listed above or transacting using Telpay’s Payment Services Politically exposed Person (PEP) or Head of International Organization (HIO)?

Yes No

If yes, please list the individuals who may be a PEP or HIO:

NOTE: A politically exposed person (PEP) or the head of an international organization (HIO) is a person entrusted with a prominent position that typically comes with the opportunity to influence decisions and the ability to control resources

2) Will your account be used by, or on behalf of a third party?

Yes No

If yes, please list the 3RD party(ies) that you are processing payments for:

NOTE: A third party is a person or entity who instructs another person or entity to conduct an activity or financial transaction on their behalf.



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3) If you meet the FINTRAC definition of an MSB (Money Service Business) please provide your FINTRAC registration number:

NOTE: You are an MSB if you are in business in Canada to offer any of the following services to the public: Foreign exchange dealing, money transferring, issuing or redeeming money orders, traveler's cheques or anything similar, or dealing in virtual currencies.

4) Is your organisation a FINTRAC Reporting Entity (RE)

Yes No

If yes, please indicate what RE classification:

Reporting entities must report certain transactions to the Financial Transactions and Reports Analysis Centre of Canada (FINTRAC). This includes the following: Accountants, agents of the Crown, Casinos, British Columbia Notaries Dealers in Precious Metals or Stones, Financial Entities, Life Insurance Companies, Brokers and Agents, Money Service Businesses, Real Estate, Securities Dealers. Please refer to <https://www.fintrac-canafe.gc.ca/re-ed/intro-eng> for complete definitions.

FINANCIAL INSTITUTION – AUTHORIZED SIGNING OFFICERS

Full Name Date of Birth (YYYY/MM/DD) Business Address, City, Province, Postal Code

Signature Date

Full Name Date of Birth (YYYY/MM/DD) Business Address, City, Province, Postal Code

Signature Date

Please Forward to:

Telpay Incorporated
Trust Department
298 Garry Street
Winnipeg, MB R3C 1H3

Email to
trust@telpay.ca
Include Telpay ACCESS # in subject line.

Toll Free: 1-800-665-0302
Toll-Free Fax: 1-866-396-2548

I/We warrant that all information on this form is correct and I/we authorize Telpay to rely on this information in the provision of its services to our company. On behalf of the company I/we warrant that the signing officers listed above are responsible for all transactions submitted by the company for processing by Telpay.